

**TOWN OF WEBSTER
Office of Select Board
945 Battle Street/Rte. 127
Webster, NH 03303**

6:30 pm Select Board's Meeting – April 1, 2013

Select Board present: Chairman Bruce Johnson, Selectman Roy Fanjoy and Selectman Mason Donovan.

The Select Board signed the payroll and check manifests.

Chairman Johnson announced that the Conservation Commission is working on a Town-wide cleanup on April 20, 2013 in honor of Earth Day. Anyone interested in participating should look on the Town website at www.webster-nh.gov.

The Select Board signed the following for Administrative Assistant Judith Jones:

- Selectman Fanjoy made a motion to accept the Minutes of the Selectmen's Meeting work session held March 12, 2013 as written; seconded by Chairman Johnson and approved. Selectman Donovan did not vote.
- Selectman Fanjoy made a motion to accept the Select Board's minutes of March 18, 2013 as written; seconded by Selectman Donovan and approved.
- An appointment sheet for Nancy Picthall-French as Library Trustee until 2014.
- An appointment sheet for Jere Buckley to the Energy Committee with no expiration date.
- Selectman Donovan made a motion to appoint Sally Embley to the Refuse Disposal Committee until 2015; seconded by Selectman Fanjoy and approved. The appointment sheet was signed.
- The 2012 Equalization Municipal Assessment Data Certification.
- A Solar Exemption for Richard George – Map 4-41.
- Acknowledged the resignation of Terry Targett from the Refuse Disposal Committee.
- Vacation and sick leave slips for Mrs. Jones.

The Select Board signed or approved the following for Financial Administrator Wendy Pinkham:

- The 2013-2014 Intent to Excavate for Richard Cummings – Map 9-23-4.
- The MS 2 "Report of Appropriations Actually voted".
- The Board approved for Mrs. Pinkham to sign up for ENH Power in an effort to save on the electric bills.
- The Board approved the contract with JP Pest Services for the semi-annual treatment.
- A recognition certificate to Dorthea Young for her 104th Birthday on April 4, 2013.
- 2010 Microsoft Office software and replacement laptop for Treasurer Mary Smith. To be researched further.
- Printout of the Impact Fee Funds provided and available.

Police Chief Robert Dupuis advised the Board of the following:

- Purchase Order #6 for the Police Department to Kustom Signal, Inc. for an eagle radar in the amount of \$2,000. Selectman Fanjoy made a motion to withdraw \$2,000 from the Police Equipment Capital Reserve established in 2009 for this purpose; seconded by Selectman Donovan and approved.
- Chief Dupuis is participating in the Lock-up Program for MDA. He requested donations to support his release by contacting him. His goal is \$2,400.
- The Concord Regional Crimeline requested two additional representatives to serve. Webster has one representative.
- 48 calls for services with the highlights read.
- Much time has been spent checking overweight vehicles with the assistance of State Police from Troop D. Chief Dupuis expects this to continue. Chief to work on scales. Chief to work on updating the Town Ordinance regarding penalties.
- The Chief advised that he has set up a general mailbox on the Police Department telephone.
- The Chief has been checking on grants for a radar and was told that the money is no longer available.
- The Chief has updated the Police Department website with Mrs. Jones. Will continue to work on mission statement.
- The Select Board invited COPART representatives to meet with them on Monday, April 15th at 7:05 pm.

Fire Chief Colin Colby advised the Board of the following:

- PO #5 to Becker Training Associates, LLC for a suction unit for the ambulance in the amount of \$474.62.
- There have been 45 calls to date.
- At the Capital Area Compact Meeting two weeks ago, there was discussion on restructuring of the dispatch fees. The Town of Hillsborough voted to join the Compact. Research to be done on ways to adjust the costs to all communities.
- Dick Wright has advised that the FCC license expires on 5/13. The Town needs to have the ULS password from the last license was renewed. This will be researched.
- The Wardens and Deputy Wardens training will be in Wilmot on Wednesday at 5:30 pm. The next training will be in Bow on April 30th.
- Chief Colby will send an e-mail to Tom Godfrey re: the need for the "Place of Assembly" permit for the school gym.
- Selectman Donovan thanked Chief Colby for his hospitality at the Fire Department's business meeting. He also inquired about how often the key pad entrance code is changed. Chief Colby advised that he does it periodically, especially when there are personnel changes.

Road Agent Emmett Bean is working on the requested "wish list". He also advised that the roads are drying up nicely and he will be grading as soon as weather permits. Selectman Donovan inquired about access to the Public Safety Building by his crew for use of the facility, which they do not have; however arrangements could be made.

Dave Klumb, Pillsbury Lake Commissioner, discussed the District's issues with collecting overdue water bills, which typically run \$1,000 to \$2,000 and are usually overdue by 120 days. The law allows the District to turn a portion of that over to the Town to be collected through the Tax Collector. The Select Board will research this process and then talk to the Tax Collector. Mr. Klumb also discussed cable service for the District. Selectman Donovan offered to research this.

Chairman Johnson advised Mr. Klumb of a call from Marlo Herrick from Hopkinton Forestry about comments made at Town Meeting regarding the cutting of trees on land of another during the PL timbering. He advised her that this was a civil matter, though she could meet with the Select Board if desired. Mr. Klumb is working with the PL attorney regarding this and will make restitution if necessary. Chairman Johnson will call Mrs. Herrick regarding the discussion tonight.

The Select Board discussed the Police Advisory Committee. Selectman Donovan talked to Police Chief Kevin Wyman in Boscawen, and Chairman Johnson talked with Selectman Craig Saltmarsh. Boscawen has a Committee of five and meet monthly and are simply an advisory committee. Discussion ensued on member's terms, mission statement, etc. Chairman Johnson will draft a "Volunteer Interest Form" for the Board's review by the next meeting. The Board would like to look at responses at their Meeting of May 13th; and conduct interviews at the May 28th meeting. The Committee to start in June.

Selectman Donovan researched the Veteran's Spouse Tax Exemption per RSA 72:29V. He advised the surviving spouse is that person married to the Veteran at the time of his/her passing and if that person remarries the exemption is lost.

The Select Board reviewed the draft of the Junkyard License done by Selectman Donovan. The application will be e-mailed to ZBA Chairman Martin Bender for review.

There was discussion on the fines imposed for violating the weight limit posted on the roads, which Mr. Bean indicated he had seen the fine and the Statute printed on the posted signs in other towns. Chief Dupuis recommended more information on the signs. Mr. Bean will try to get a sample of other signs and more research will be done.

Selectman Fanjoy shared quotes for the water filter system, having quotes from Contoocook Well and Capital Well. It was recommended that he call Gilford Well as well, which he will do, and report back to the Select Board at the next meeting.

Selectman Donovan is working on a draft for a Town-wide survey for the Select Board's review to see what direction the townspeople want to go. Expected circulation date to be September.

After talking to Aime Silver, Cemetery Commissioner, regarding the care of the cemeteries, available space, possible revenue, etc., Selectman Donovan recommended that the Trustees create a Master Plan. Selectman Donovan to put the request in writing.

Selectman Donovan discussed Town owned lots, whether tax deeded or gifted, and recommended that the information on them be expanded to include future potential value to the Town and to keep an inventory. He proposed to present a spreadsheet to the individual Committees for their input.

Selectman Donovan discussed energy resources at Blackwater Dam. Chairman Johnson to bring this information to the next Energy Committee on May 10th.

Selectman Donovan discussed the open letter to "Friends & Neighbors" from Gary Rondeau of Hopkinton regarding opening the Landfill to others. Discussion ensued with input from Refuse Disposal Committee Members Barbara Corliss and Ellen Kontinos-Cilley.

The Select Board will meet with Tom Baye in regards to the Life Safety Code Enforcement Officer position on April 15 at 4:00 pm at the Town Hall. Mrs. Jones will make arrangements. The Select Board is open to the review of others that may be interested, though there is no formal request to fill the position.

Selectman Fanjoy volunteered to review the Elderly Exemption Applications.

Upon review of a letter from Dot Haskins regarding the demolition of her building at 1368 Battle Street, the Select Board agreed that she needs to come to them after the building has been demolished. Chief Colby will contact her regarding the possibility of using it for fire training.

Chairman Johnson to work on a Select Board Mission Statement.

The Board made the following appointments to the Boards and Committees:

- Selectman Fanjoy made a motion to appoint Sue Rauth as a Member of the Planning Board until 2016; seconded by Selectman Donovan and approved.
- Selectman Fanjoy made a motion to appoint Robert Drown, Jr. as a Member of the Zoning Board of Adjustment until 2016; Guy Larochelle as an Alternate of the ZBA until 2016; and Jaye Terrazzano as an Alternate of the ZBA until 2016; seconded by Selectman Donovan and approved.
- The Select Board acknowledged the resignation of Paul Silberman as an Alternate of the ZBA and will need a replacement.
- Selectman Donovan made a motion to accept the resignation of Sue Roman as a Member of the Agricultural Commission and to appoint her as an Alternate until 2016; seconded by Selectman Fanjoy and approved.
- Selectman Donovan made a motion to appoint Ellen Kontinos-Cilley as a Member of the Refuse Disposal Committee until 2016 and David Klumb as an Alternate of the RDC until 2016; seconded by Selectman Fanjoy and approved. The Select Board acknowledged the resignation of Paul Silberman as a member of the Currier & Ives Byway Committee and needs to be replaced. Selectman Fanjoy made a motion to appoint Ellen Kontinos-Cilley to this Committee, with no expiration date; seconded by Selectman Donovan and approved.
- Selectman Donovan made a motion to appoint Jamie Fortune as a member of the Highway Building Committee; seconded by Selectman Fanjoy and approved. Chairman Johnson made a motion to appoint Selectman Fanjoy as a member of this Committee; seconded by Selectman Donovan with a vote of 2-1 in favor.

Mrs. Jones will now make a new list of all those appointments still needed for the Select Board's review.

Chief Dupuis received a letter from the NH National Guard requesting the donation of equipment, of which he has some, and would like to donate it to them. The Select Board requested a list be provided for consideration.

9:22 pm Selectman Donovan made a motion to adjourn; seconded by Selectman Fanjoy and approved.

Bruce G. Johnson, Chairman
BOS/jj

Roy E. Fanjoy

Mason W. Donovan

B. G. Johnson, Chair.

R. E. Fanjoy

M. W. Donovan